

SPECIAL ORDINANCE NO. 28, 2021

AN ORDINANCE SETTING THE MAXIMUM SALARIES AND ESTABLISHING CERTAIN BENEFITS FOR THE CEMETERY DEPARTMENT FOR THE CITY OF TERRE HAUTE, INDIANA, FOR 2022 TO TAKE EFFECT ON JANUARY 1, 2022.

BE IT ORDAINED BY THE COMMON COUNCIL of the City of Terre Haute, Indiana:

SECTION 1. Commencing January 1, 2022, the following salary schedule, not to exceed the amounts listed, shall be in full force and effect for the Cemetery Department of the City of Terre Haute as follows:

Regular Employees	\$17.60 per hour
Temporary or Probationary Employees & Summer Help Employees not to exceed	\$11.69 per hour

SECTION 2. Commencing January 1, 2022, the City of Terre Haute will provide to each full time, permanent employee whose salary is established by this ordinance, and his or her eligible dependants, health and hospitalization insurance coverage through December 31, 2022. The City will pay up to Ninety Percent (90%) of the cost of whichever plan the employee selects. The Employee shall be responsible for the remaining amount of the annual premium for Health and Hospitalization Insurance.

SECTION 3. Commencing January 1, 2022, the City of Terre Haute will provide to each full time, permanent employee whose salary is established by this ordinance dental insurance coverage through December 31, 2022. The City will pay Seventy Percent (70%) of the actual monthly premiums.

The payment of the sums contemplated herein to be paid by the employee shall be by means of payroll deduction, through the Office of the City Controller of the City of Terre Haute, as insurance premiums are presently deducted in such office.

SECTION 4. The salaries of the employees of the Cemetery Department shall be fixed on an hourly basis but the salaries shall be paid bi-weekly in a manner determined by the agreement between City Administration, Civil City of Terre Haute, Indiana Cemetery Workers, and Laborers' International Union of North America, Local #204.

SECTION 5.

(A) VACATION PAY

Employees of the Cemetery Department shall receive paid vacation as follows:

- (a) Employees having one (1) year seniority, but less than two (2) years seniority shall receive one (1) week vacation with forty (40) hours pay at the regular rate of pay.
- (b) Employees having two (2) years seniority, but less than nine (9) years seniority shall receive two (2) weeks vacation with eighty (80) hours pay at the regular rate of pay.
- (c) Employees having nine (9) years seniority, but less than fourteen (14) years seniority shall receive three (3) weeks vacation with one hundred and twenty (120) hours pay at the regular rate of pay.
- (d) Employees having fourteen (14) years seniority, but less than twenty (20) years seniority shall receive four (4) weeks vacation with one hundred sixty (160) hours pay at the regular rate of pay.
- (e) Employees having twenty (20) years or more seniority shall receive five (5) weeks vacation with two hundred (200) hours pay at the regular rate of pay. This applies only to employees with seniority dates prior to January 1, 1982.

(B) PERSONAL DAYS

Cemetery employees, covered by this ordinance, shall be paid for a maximum of four (4) personal leave days per year.

(C) SICK DAYS

Cemetery employees, who have completed thirty (30) days of employment, covered by this ordinance, shall be entitled to be paid for a maximum of eight (8) paid sick days. Employees may accumulate a maximum of forty-five (45) sick days. The sick days may accumulate and carry over from one year to the next year. Employee shall be paid for all accumulated unused sick leave days upon termination of employment with the City.

(D) HOLIDAYS

The following days shall be recognized as paid holidays.

New Year's Day	January 3, 2022
Martin Luther King Jr. Day	January 17, 2022
President's Day	February 21, 2022
Good Friday	April 15, 2022
Memorial Day	May 30, 2022

Juneteenth	June 20, 2022
Independence Day	July 4, 2022
Labor Day	September 5, 2022
Columbus Day	October 10, 2022
Veteran's Day	November 11, 2022
Thanksgiving Day	November 24, 2022
Day after Thanksgiving	November 25, 2022
Christmas Eve	December 23, 2022
Christmas Day	December 26, 2022
New Year's Eve	December 30, 2022
Employee's Birthday	

SECTION 6. The illegality or invalidity, for any reason, of any of the sections of this ordinance, or parts thereof, shall invalidate only such sections or sections as are so determined to be illegal or invalid, and any such invalidity shall have no effect on the remaining sections of this ordinance.

SECTION 7. Contract items other than those set forth above are covered by an agreement entered into by City Administration, by its Board of Public Works and Safety, Civil City of Terre Haute, Indiana, Cemetery Workers, and the Laborer's International Union of North America, Local Union #204.

SECTION 8. All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

SECTION 9. This ordinance shall be in full force and effect from and after its passage and shall be effective as in the salaries provided on and for January 1, 2022.

Introduced by: Cheryl Loudermilk Cheryl Loudermilk, Councilperson

Passed in open Council this 14TH day of OCTOBER, 2021.

O. Earl Elliott O. Earl Elliott, President

ATTEST: Michelle L. Edwards Michelle L. Edwards, City Clerk

Presented by me to the Mayor this 15TH day of OCTOBER, 2021.

Michelle L. Edwards Michelle L. Edwards, City Clerk

Approved by me, the Mayor, this 15TH day of OCTOBER, 2021.

Duke A. Bennett Duke A. Bennett, Mayor

ATTEST: Michelle L. Edwards Michelle L. Edwards, City Clerk